

Job Posting: LGBTQI2S Aboriginal Program Coordinator & Facilitator

Position Title:	LGBTQI2S Aboriginal Program Coordinator & Facilitator
Organization:	Egale Canada Human Rights Trust
Position Type:	External
Term:	Full time, 12 month contract, possibility of extension
Salary Range:	\$40,000 - \$50,000
Career Level:	Intermediate Level
Reports To:	Director of Programs and Services
Location:	Toronto
Application Deadline:	May 6, 2016, 6:00 p.m. Eastern

Organization Description

Egale Canada Human Rights Trust (Egale) is Canada's only national charity promoting lesbian, gay, bisexual and trans (LGBT) human rights. Egale's vision is a Canada, and ultimately a world, free of homophobia, biphobia, transphobia and all other forms of discrimination so that every person can achieve their full potential, unencumbered by hatred and bias. Egale recognizes the intersectional nature of identity and that a person can experience discrimination in multiple ways based on various aspects of their identity.

Department Description

The Programs & Services Department promotes and fosters the human rights and equitable inclusion of LGBTQI2S people in community, schools, and work places through facilitation, consultation, coaching, community engagement, and training. Our program streams include:

- Safer Schools
- Safer Campuses
- Safer Workplaces
- Safer Communities
- Safer Sport

Job Description

Reporting to the Director Programs & Services, the LGBTQI2S Aboriginal Program Coordinator & Facilitator plans and coordinates Egale LGBTQI2S Aboriginal programming and initiatives. This role also involves delivering workshops and presentations on Two Spirit and LGBTQI Aboriginal issues, consulting on related issues, and facilitating Egale workshops.

Program Coordination (60%)

- Provide support to and work in collaboration with existing programs, networks, events, and LGBTQI2S Aboriginal leaders and allies across Canada.
- Maintain external relationships and build collaborative activities with community-based organizations serving LGBTQI2S Aboriginal communities.
- Establish and facilitate a national LGBTQI2S Aboriginal network.
- Work in collaboration with the 2S Projects Coordinator & Facilitator in project development and implementation. Taking project lead on assigned initiatives.
- Create and identify LGBTQI2S Aboriginal community engagement opportunities.
- Provide support to community and organizations in LGBTQI2S Aboriginal safer space and inclusion.
- Promote Egale resources, services, events and training.
- Represent Egale at LGBTQI2S Aboriginal events and on relevant committees.
- Participate in the recruitment of and coordinate volunteers.
- Lead the development of LGBTQI2S Aboriginal-specific resources.
- Participate in the development of project evaluation outcomes and indicators and tracking systems for effective evaluation and reporting.
- Monitor & report on progress of projects. Provide or contribute to reports, statistics, written narratives and other administrative documentation as required for funding and organizational reports and materials.
- Build and maintain relationships with clients to support future training opportunities.
- Attend staff meetings, supervision meetings, and other meetings as assigned.
- Other duties as assigned by Director of Programs & Services.

Training Delivery (40%)

- Source opportunities and deliver presentations at conferences, workshops and symposia to showcase work of Egale and LGBTQI2S Aboriginal issues.
- Provide ongoing professional development, training and consultative services to teachers, administrators and other professionals throughout the public and private sector.

Requirements/Qualifications:

- Degree in relevant field (i.e. Adult education, social sciences, project management, business) or equivalent work experience
- Lived experience as LGBTQI2S Aboriginal community member
- Strong group facilitation and presentation skills
- Demonstrated strong project planning and management skills
- Strong interpersonal, relationship building and conflict resolution skills
- Prepared for up to 10 to 12 days of travel per month for training across Canada
- Creative problem solving skills and sound judgment

Egale Canada Human Rights Trust is Canada's only national charity promoting LGBT human rights through research, education and community engagement.

- Excellent oral, written, analytical and technical skills
- Ability to determine priorities, be self-directed and work with minimal supervision
- Works well independently and as part of a team
- Strong team-oriented skills
- Ability to adapt quickly based on multiple channels of feedback
- Must be flexible and able to manage multiple priorities
- Must have ability to effectively manage a project from its initiation to delivery
- Familiarity with the LGBTQI2S community and LGBTQI2S human rights more generally
- Experience working in a not-for-profit, LGBTQI2S community and/or social justice environment
- Understanding of intersectionality and commitment to working within an anti-oppression/anti-racism framework
- Proficient in a variety of computer applications (e.g. MS Office Suite, Google applications)
- Possess a valid driver's license.
- Proficiency in French is considered a strong asset
- Proficiency in one or more indigenous languages is considered a strong asset

Application Process

Interested candidates who meet the eligibility requirements must submit a cover letter and resume by email to jobs@egale.ca, **by 6 PM on Friday, May 6, 2016:**

Employment Equity and Diversity

Egale Canada Human Rights Trust is committed to ensuring that members of traditionally marginalized groups, from a broad range of communities feel empowered to apply for positions within the organization. We encourage qualified applicants to consider work and volunteer opportunities with Egale as we recognize that a diverse work force and volunteer base are critical to accomplishing our mission. The organization is dedicated to taking proactive steps to overcome historical patterns of discrimination in our society which have created barriers of race, colour, religion, sex, national origin, age, disability, language, class, sexual orientation, and gender identity or expression for some individuals and have resulted in the denial of their full participation in society.