

MAKING DECISIONS TEMPLATE CONT'D

COMMUNICATION PLAN

ADDITIONAL ACCOMMODATION						
WHO? Who will be told? Who will NOT be told?	WHO? Who will be told? Who will NOT be told?	WHO? Who will communicate? (Student? Parent? Ally? Principal? Teacher? Gender Affirming Support Team Member?)	WHAT? What will be communicated? (Name change? New pronouns? Expectations? Accommodations?)	HOW? How will it be communicated? (In person discussion or announcement, through email or letter)	WHEN? When will it be communicated?	PRESENT Will the student be present? (If student is not disclosing)
STAFF Which staff will be informed? (All staff? Only teachers which interact with the student?)	DIRECT INTERACTION Work directly with student					
	INDIRECT INTERACTION Don't work directly with student					
PEERS Which peers will be informed? (Only peers in student's class? Only in student's grade? Only friends? All students?)						
PARENTS Which parents will be informed? (No parents? Only parents of classmates? Only parents of peers in the same grade? All parents?)						

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EXTRA-CURRICULAR Activities that will be impacted					
SUPPLY TEACHERS Navigating disclosure to supply teachers					
FIELD TRIPS Disclosure in the context of field trips					

SAFETY PLANNING PROACTIVE STUDENT

The student's primary ally is: _____

If an incorrect name or pronoun is used, it is expected that staff will: _____

What is the expectation if the student's privacy is compromised?: _____
